

**THE INTERNATIONAL ASSOCIATION OF LIONS CLUBS
DISTRICT 6W, COLORADO
CONSTITUTION AND BY-LAWS**

CONSTITUTION

ARTICLE I

Name

Section 1. This organization shall be known as “Lions Clubs of District 6W”

ARTICLE II

Objects

Section 1. To provide an administrative structure with which to advance the Purposes and Objectives of the International Association of Lions Clubs, Multiple District 6, and this District 6W.

Section 2. To organize under and subject to the jurisdiction of Multiple District 6, and the International Association of Lions Clubs, hereinafter known as LCI or Lions Clubs International

ARTICLE III

Membership

Section 1. The members of this organization shall be all of the Lions clubs in District 6W chartered by the International Association of Lions Clubs.

Section 2. District 6W shall lie within the boundary lines as provided for by the Multiple District 6 Constitution and approved by the Board of Directors of Lions Clubs International.

ARTICLE IV
District Organization

Section 1. Cabinet and Officers

- A. **Cabinet Officers:** District 6W shall have a District Cabinet composed of the District Governor, 1st Vice District Governor, 2nd Vice District Governor, all region chairpersons and zone chairpersons as appointed by the District Governor, a Cabinet Secretary and a Cabinet Treasurer (or a Cabinet Secretary-Treasurer). The members of the District Cabinet shall be the officers of the district, and each shall be a member in good standing of a Lions club in District 6W.
- B. **Election of District Governor and Vice District Governor:** The District Governor and the 1st and 2nd Vice District Governor shall be elected at the annual District 6W Convention or at a meeting of the District 6W delegates at the annual Multiple District 6 Convention.
1. The District Governor shall appoint, by the time he/she takes office, the Cabinet Secretary and the Cabinet Treasurer (or the Cabinet Secretary-Treasurer), one (1) Region Chairperson for each Region and one (1) Zone Chairperson for each Zone in the District. The District Governor will determine whether to utilize the position of Region Chairperson in various regions during his/her term. He/She shall also appoint such Standing Committee Chairmen, as he/she deems necessary.
 2. No incumbent District Governor, elected or appointed and serving a full term, may stand for election or be appointed to succeed himself/herself from the same sub-district. He/She may hold the same office, after the passing of at least one (1) association year.
- C. No salary shall be paid to any officer of the district.

Section 2. Vacancies.

- A. Any vacancy in any district office, except that of the District Governor and the Vice District Governor, shall be filled by appointment of the District Governor for the un-expired term thereof.

B. District Governor Vacancy.

1. In the event of a vacancy in the office of District Governor, the 1st Vice District Governor shall act as District Governor and shall perform the duties of, and have the same authority as, the District Governor until said vacancy is filled by the International Board of Directors.

(Revised 4-2009)

2. The vacancy in the office of District Governor shall be filled in accordance with the provisions of the International Constitution and By-Laws. The Immediate

Past District Governor shall convene and chair a meeting of the following Lions: the Immediate Past District Governor, the 1st Vice District Governor (or acting District Governor), the 2nd Vice District Governor, the Zone and Region Chairpersons, the Cabinet Secretary and Cabinet Treasurer (or Cabinet Secretary-Treasurer), as well as all Past International Presidents, Past International Directors, and Past District Governors in good standing of a chartered club in good standing in District 6W. It shall be the purpose of this meeting to select a candidate for the office of District Governor and recommend him/her to Lions Clubs International within 7 days, together with evidence of invitations sent and attendance at said meeting.

- C. **Vice District Governor Vacancy.** In the event of a vacancy arising in the office of 1st or 2nd Vice District Governor, the District Governor shall convene a meeting of the membership of the existing Cabinet, as provided for in the International Constitution and By-Laws, and all Past International Officers who are members in good standing in the District. It shall be the duty of the attendees at this meeting to appoint a qualified club member as Vice District Governor for the remainder of the term. In filling said vacancy, it shall be the duty of the District Governor, or if he/she is not available, the most immediate Past District Governor, to send out invitations to attend said meeting, and it shall also be his/her responsibility to preside as Chairman of the meeting. The Chairman shall convey the result to the International Office within seven (7) days, together with evidence of invitations sent and of meeting attendance. Each Lion who is entitled to receive an invitation to attend and who is present at said meeting shall be entitled to cast one (1) vote for the Lion of his/her choice.

Section 3. District Cabinet Meetings.

- A. **Regular.** A regular meeting of the cabinet shall be held in each quarter of the fiscal year, with the first meeting to be held within thirty (30) days after the adjournment of the preceding International Convention. At least twenty (20) days' written (including internet) notice of meetings, setting forth a date, time, and place determined by the district governor, shall be given to each cabinet member by the Cabinet Secretary (or Cabinet Secretary-Treasurer).
- B. **Special.** Special meetings of the cabinet may be called by the District Governor at his/her discretion, or shall be called upon written request made to the District Governor or the Cabinet Secretary (or Cabinet Secretary-Treasurer) by a majority of the members of the cabinet. The Cabinet Secretary (or Cabinet Secretary-Treasurer) shall give each cabinet member no fewer than five (5) nor more than twenty (20) days' written (including letters, electronic mail, fax, etc.) notice of special meetings, setting forth the purposes and a date, time, and place determined by the district governor.

(Revised 4-2009)

- C. **Alternate Cabinet Meetings.** Regular and/or special meetings of the District Cabinet may be held through the use of alternative meeting formats, such as teleconference and/or web conference as determined by the District Governor. (Revised 4-30-16)
- D. **Quorum and Vote.** The attendance of a majority of the members of the Cabinet shall constitute a quorum for any meeting thereof. In all such meetings, the voting privilege shall extend only to the members of the Cabinet.

Section 4. District Committees.

- A. **District Governor's Advisory Committee.** In each zone, the Zone Chairperson, the Presidents and the Secretaries of the Lions clubs in the zone shall compose a District Governor's Advisory Committee, with the Zone Chairperson as Chairperson thereof.
- B. **District Governor's Honorary Committee.** The District Governor may appoint a District Governor's Honorary Committee composed of Past International Officers who are members in good standing of clubs within the District. This committee shall meet when and as called upon by the District Governor.
- C. **District Governor's Standing Committees.** The District Governor may appoint such standing committees, composed of one (1) or more Lions in good standing in a club in the District, as shall be deemed necessary to conduct the business of the District.

Section 5. Regions and Zones.

- A. **Chairpersons:** The District Governor shall divide the District into regions and each region into zones, giving due regard to the geographical locations of the clubs. All such regions and zones shall be subject to change by the District Governor, when in his/her sole discretion he/she shall deem the same to be in the best interest of Lions Clubs International. Each Region Chairperson and Zone Chairperson shall be an active member in good standing in a club in his/her respective region or zone, and will have served, at the time of taking office as Region Chairperson or Zone Chairperson, as President of a Lions Club for a full term or major portion thereof and a member of the Board of Directors of a Lions Club for no less than two (2) additional years. It is also hereby understood that the position of Region Chairperson is at the discretion of the District Governor, and subject to his/her lions year.

B. Meetings

- 1. **Zone Meetings.** Three (3) Zone Meetings of each zone's Advisory Committee, with the Zone Chairperson presiding, shall be held during the fiscal year at times and places fixed by the Zone Chairperson. The first meeting should be held within ninety (90) days after the adjournment of the preceding International Convention with the remaining meeting scheduled quarterly thereafter.
- 2. **Regional Meetings.** Meetings of representatives of all clubs in a region, with the Region Chairperson presiding, may be held during the fiscal year at times and places fixed by the Region Chairperson. (if option of Region Chairperson is used.)

ARTICLE V
District Convention

Section 1. Annual District Convention. An annual Convention of District 6-W shall be held each year not less than thirty (30) days prior to the convening of the International Convention at a place selected by the previous Annual Convention of the District and at a date and time set by the District Governor. A meeting of the registered delegates of the District in attendance at the Annual Convention of Multiple District 6 (MD6) may constitute the Annual Convention of the District.

Section 2. Convention Site Bids. The District Governor shall receive invitations in writing from places desiring to entertain the Annual District Convention. All invitations shall set forth such information as the District Governor shall from time to time require and shall be delivered to him/her no later than thirty (30) days prior to the convening date of the Convention at which they are to be voted upon. The District Governor shall determine the procedure to be followed in investigating and presenting the bids to convention, as well as the action to be taken by a convention in the event no bids are acceptable to, or received by, the District Governor.

Section 3. Order of Business. The District Governor shall arrange the order of business for the District Convention, and the same shall be the order of the day for all sessions.

Section 4. Officers of Convention. The members of the District Cabinet shall be the officers of the annual District Convention.

Section 5. Rules of Procedure. Except as otherwise specifically provided in this Constitution and By-Laws, Robert's Rules of Order, Newly Revised, will govern Rules of Procedure.

Section 6. Voting Delegates. Each chartered club in good standing in Lions Clubs International and the District shall be represented by one (1) or more delegates at the Annual District Convention and shall be entitled in each such Convention to one (1) voting delegate and one (1) alternate for each ten (10) members, or major fraction thereof, of said club as shown by the records of the International Office and the District Governor's records on the first day of the month last preceding that month during which the Convention is held. The major fraction referred to in this section shall be five (5) or more members. Each certified delegate present in person may cast one (1) vote only for each office to be filled

and one (1) vote only on each issue to be voted on by the delegates of said convention. Unless otherwise specified herein, the affirmative vote of a majority of the delegates voting on any question shall be the act of the convention. Delinquent dues may be paid and good standing acquired at any time prior to the close of the credential certification, as established by the rules of the respective convention and the District Governor.

Section 7. Quorum. The attendance in person of a majority of the delegates registered at a convention shall constitute a quorum at any convention session.

Section 8. Convention Site Change. The District Governor shall retain and have power to change at any time, for good reason, the convention site chosen by the previous District Convention, and neither the District Governor or any members of the District Cabinet shall incur any liability thereby to any club or club member in the district.

Section 9. Convention Committees

A. The Credentials Committee of the District Convention shall be composed of the District Governor, as chairman; the Cabinet Secretary (or Cabinet Secretary-Treasurer); and two (2) other Lions of the district appointed by the District Governor. The Credentials Committee shall have the powers and perform the duties set forth in Robert's Rules of Order Newly Revised.

B. The District Governor shall appoint various convention committees that he/she deem important to the efficient conduct of the convention, designate the Chairman of each, and fill any vacancies occurring in each during his/her term of office. Such convention committees would include (but not be limited to) the following, as needed: Rules, Resolutions, Elections, Constitution and By-Laws, International Convention, and Sergeant-at-Arms. Duties of each committee are determined by the By-Laws of District 6W and MD6 and as determined by the District Governor. The District Governor shall appoint a Parliamentarian to advise on all questions of order and procedure at the District Convention.

Section 10. District Convention Proceedings Report. Within sixty (60) days after the District Convention, the Secretary thereof shall transmit one (1) copy of the complete proceedings thereof to the International Office, as well as to the incumbent District Governor and Vice District Governor. A copy of said proceedings shall be furnished to any club in the district, upon the club's written request.

Section 11. District Convention Financial Statement. The District Convention Chairman and/or host club shall forward to the District Governor, within forty-five (45) days, a complete financial statement along with any monies, after expenses, realized from the District Convention.

ARTICLE VI
Amendments

Section 1. This Constitution may be amended at a District Convention by resolution reported by the Convention Constitution and By-Laws Committee and adopted by the affirmative vote of two-thirds (2/3) of the votes cast by certified delegates at the Convention. No amendment shall be so reported or voted upon unless it shall have been furnished in writing to each district Lions Club no less than thirty (30) days prior to the convening of the Annual District Convention, with notice that it will be voted upon at said Convention. Each amendment shall take effect at the close of the Convention at which adopted unless otherwise specified in the amendment.

Section 2. This Constitution may also be amended automatically and without convention vote, whenever a change in either the MD6 or the Lions International Constitution is made and would require a District 6W Constitutional change to be in compliance, or whenever District 6W is so directed to make a Constitutional change by the LCI Legal Department. In such cases, the 6W Constitution will be re-worded to be in agreement and compliance with the other said Constitutions, and the amended provision(s) will take effect immediately after publication of said MD6 or LCI Constitutional change.

BY-LAWS

ARTICLE I

District Nominations and Elections

(All District elections will be held in accordance with Lions Clubs International “District elections and Guidelines.”) (lg 23) (Revised 4-30-16)

Section 1. Nominating Committee. The District Governor may appoint, by written notification received at least sixty (60) days prior to the District Convention, a Nominating Committee of not more than five (5) members, each of whom shall be a member in good standing of a different Lions Club in good standing in the District. The names and addresses of Lions so appointed shall be sent to all Clubs in the District at least thirty (30) days prior to the convening of the District Convention.

Section 2. Candidate for Office of District Governor and Vice District Governor. Any candidate for office of District Governor, 1st Vice District Governor, or 2nd Vice District Governor, must be a member in good standing of a club in good standing in District 6W. Such candidate shall file his/her intention to so run in writing with the District Governor, and/or the Nominating Committee, at least thirty (30) days prior to the convening day of the District Convention, furnishing therewith evidence of his/her compliance with the qualifications for said office, as set out in the International Constitution and By-Laws. At the District Convention, the Nominating Committee shall place into nomination the names of all candidates so qualified. If none are so received and/or so qualified, then, but then only, may nominations for said office be made from the floor. Each candidate shall be allowed no more than two (2) seconding speeches of no more than three (3) minutes' each.

Section 3. Election. The election for District Governor, 1st and 2nd Vice District Governor shall be conducted by a secret written ballot. Election of said candidates requires a majority of the valid votes cast by the delegates present and voting (excluding blanks and abstentions). In case of a tie on any candidacy, balloting for that candidacy shall continue until one (1) candidate is elected. An elected 1st Vice District Governor may succeed to the office of District Governor only upon receiving a majority written vote of affirmation at the next annual District Convention, or in accordance with the provisions of the District 6W Constitution, Article IV, Section 2(B) “District Governor Vacancy.”

ARTICLE II
Duties

Section 1. District Governor. The District Governor is the chief administrative officer of his/her district and shall act under the general supervision of the International Board of Directors as the representative of LCI in his District; as such he/she shall have general supervision over all District 6W Lions Clubs and district activities. In addition, within District 6W, he/she shall:

- A. Further the Purpose and Objects of Lions International.
- B. Supervise organization of new Lions Clubs.
- C. Promote cordial relations among Chartered Lions Clubs.
- D. Preside over all Cabinet, Convention, and other District meetings.
- E. Endeavor to visit each Lions Club at least once during the term of office.
- F. Exercise general supervision and authority over Cabinet Officers and District Committee appointees, especially as provided in MD6 and District 6W Constitutions
- G. Submit a current itemized statement of total district receipts and expenditures to his/her District Convention.
- H. Submit such other reports and perform such other duties as may be required by the International Board of Directors.
- I. Deliver, in a timely manner at the termination of his/her term of office, all District accounts, funds, equipment, and records to his/her successor in office.
- J. Promote the Lions Clubs International Foundation and all service activities of LCI.
- K. Perform such other functions and acts as shall be required of him by the International Board of Directors through the District Governor's Manual and other directives.

Section 2. First Vice District Governor. The Vice District Governor shall be a Lion who desires to be District Governor in the ensuing year. He/she shall have held the offices that would qualify him to be District Governor. In addition, he/she shall:

- A. Be a subordinate to the District Governor in all phases of Lionism in District 6W; he/she shall make no commitment involving the District without the District Governor's prior approval.
- B. Endeavor to visit each Lions Club in the District at least once during his/her term of office.
- C. Work closely with the District Governor and MERLO Team in organizing new Clubs, in working with Clubs needing special attention or having special problems, and in developing leadership within the district.
- D. Further the purposes and objectives of the Association.
- E. Become familiar with the duties of the District Governor so that, in the event of a vacancy in the office of District Governor, he/she will be prepared to assume the duties and responsibilities of said office.
- F. Perform such other functions as may be required of him/her by the International Board of Directors through the Vice District Governor's Manual and other directives.
- G. Actively participate in all District 6W Cabinet and MD6 Council Meetings; conduct all district meetings in the absence of the District Governor.
- H. Participate in the preparation of the district budget.
- I. Be actively engaged in all matters to be continued the next year.
- J. At the request of the District Governor, supervise the MERLO team and appropriate district committees.

(Revised 4-2009)

Section 3. Second Vice District Governor. The second vice district governor, subject to the supervision and direction of the district governor, shall be an assistant in the administration of the district, and representative of the district governor. His/her specific responsibilities shall be, but not limited, to:

- (a) Further the purposes of this association;
- (b) Perform such administrative duties assigned by the district governor;
- (c) Perform such other functions and acts required by the International Board of Directors;
- (d) Participate in the cabinet meetings, and conduct meetings in the absence of the district governor, and the first vice district governor and participate in council meetings as appropriate;
- (e) Familiarize himself/herself with the health and status of the clubs in the district, review the monthly financial report and assist the district governor and the first vice district governor in identifying and strengthening the existing and potential weak clubs
- (f) Conduct club visitation, as the representative of the district governor, when requested by the district governor;
- (g) Assist the district governor and first vice district governor in planning and conducting the annual district convention;
- (h) Work with the District Retention Committee, and assist the committee to prevent loss of clubs and members, particularly due to inactive club administration and/or financial suspension or other problems;
- (i) Work with the District LCIF Coordinator and assist the committee to achieve the goals of the year through regular distribution of LCIF information and materials to increase understanding and support of LCIF;
- (j) Work with the District Information Technology Committee and assist the committee to promote the use of the association's web site and the Internet among the clubs and members to obtain information, file reports, purchase club supplies, etc.;
- (k) At the request of the district governor, supervise other district committees;
- (l) Assist the district governor, first vice district governor, and the cabinet in planning of the next year, including the district budget.
- (m) Familiarize himself/herself with the duties of the district governor so that, in the event of a vacancy in the offices of district governor and first vice district governor, he/she would be better prepared to assume the duties and responsibilities of said offices as the acting district governor or acting vice district governor until the vacancies are filled according to these by-laws and rules of procedure adopted by the International Board of Directors.

(Revised 4-2009)

Section 3. Cabinet Secretary and/or Treasurer. Under the supervision and direction of the District Governor, the Cabinet Secretary and/or Treasurer shall fulfill the following duties, as appropriate to his/her titled position:

- A. Keep an accurate record of the proceedings of all meetings of the Cabinet, and within a reasonable time after each meeting forward copies of the same to all members of the Cabinet and to the office of LCI.
- B. Take and keep minutes of the District Convention and furnish copies of the same as provided for in Article IV, Section 10 of this District 6W Constitution.
- C. Transmit any and all resolutions of district-wide or state-wide concern, as passed at the District Convention, to the Resolutions Committee Chairperson at the next annual District Convention to present as appropriate.
- D. Assist the District Governor and the Cabinet in conducting the business of the District and perform such other duties as are specified or implied in the Constitution and By-Laws, or as may be assigned to him/her from time to time by the District Governor or the Cabinet.
- E. Sign all notices and documents issued by the District.
- F. Make an Annual Report to the Cabinet at its meeting immediately preceding the District Convention, and such other reports at such other times as the District Governor or Cabinet may require.
- G. Collect, and give receipt for as requested, all constitutional per capita taxes on members and clubs in the district, deposit the same in such bank or banks as the Cabinet shall determine and disburse the same by order of the District Governor or the Cabinet.
- H. Remit and pay over to the MD6 Council Treasurer the MD6 per capita tax collected in the District, and secure a proper receipt for it.
- I. Keep accurate books and records of the accounts and minutes of all Cabinet and District Meetings, and permit inspection of the same by the District Governor, any Cabinet Members and any Club (or any authorized agent of any club) at any reasonable time for any proper purpose. Upon direction of the District Governor or the Cabinet, he/she shall furnish any such books and records as requested to any auditor appointed by the Cabinet.
- J. Secure bond for the faithful performance of his/her duties in such sum (subject to a minimum of \$2,500.00) and with such sureties as may be required by the Cabinet, and the cost of the bond shall be an administrative expense.
- K. At the request of the District Governor, supervise appropriate district committees.

Section 4. Region Chairperson. This office is optional, & totally under the direction of the District Governor. If he/she chooses to use this position it shall be done under his/her supervision and direction, the Region Chairperson shall perform the following duties as well as any other duties as delegated to him/her from time to time by the District Governor and/or the Cabinet. In the event the Region Chairperson cannot or does not (in the District Governor's judgment) perform the duties of office, or in case of a vacancy in the office, the District Governor may appoint a successor to serve for the un-expired term.

- A. Attend the regular and special meetings of the District Cabinet.
- B. Recommend qualified Lions in his/her Region for appointment as Zone Chairpersons.
- C. Endeavor to have every club in his/her Region operate under a duly adopted club constitution and by-laws.
- D. Promote representation at International, State, and District Conventions by at least the full quotas of delegates to which clubs in his/her Region are entitled.
- E. Supervise and assist the Zone Chairpersons of his/her Region in the performance of their official duties and cooperate with them in arranging and holding Zone (i.e., District Governor's Advisory Committee) Meetings.
- F. Actively assist the MERLO team in promoting Membership, Extension, Retention, Leadership, and Orientation in his/her region.

Section 5. Zone Chairperson. Under the supervision and direction of the District Governor, the Zone Chairperson shall perform the following duties as well as any other duties as delegated to him/her from time to time by the District Governor and/or the Cabinet. In the event the Zone Chairperson cannot or does not (in the District Governor's judgment) perform the duties of office, or in case of a vacancy in the office, the District Governor shall appoint a successor to serve for the un-expired term.

- A. Make a report of each District Governor's Advisory Committee (Zone) Meeting and send copies within five (5) days thereafter to Lions International, and his/her District Governor and Region Chairperson.
- B. Endeavor to have every club within his/her zone operating under a duly adopted club Constitution and By-Laws.
- C. Arrange, with the cooperation of his/her Region Chairperson, regularly scheduled Zone Meetings.
- D. Encourage inter-club meetings and activities.
- E. Promote attendance at charter nights or newly organized club meetings.

- F. Promote representation at International, State, and District Conventions by at least the full quotas of delegates to which clubs in his/her Zone are entitled.
- G. Actively assist the MERLO team in promoting Membership, Extension, Retention, Leadership, and Orientation in his/her zone.

Section 6. The District Governor's Cabinet shall

- A. Assist the District Governor in the performance of his/her duties and in the formulation of administrative plans and policies affecting the welfare of Lionism within the District.
- B. Receive Region and Zone Chairperson's reports and recommendations that concern the Clubs, Zones and Regions in the District.
- C. Supervise the collection of all per capita taxes by the Cabinet Secretary/Treasurer or Cabinet Treasurer, designate a depository for said funds, and authorize the payments of all legitimate expenses pertaining to the administration of the affairs of the District.
- D. Secure, set the amount of, and approve the surety company issue the surety bond for the Cabinet Secretary/Treasurer or Cabinet Treasurer.
- E. Semi-annually or more frequently, secure district financial reports from the Cabinet Secretary/Treasurer or Cabinet Treasurer and provide for an audit of the books and accounts of the Cabinet Secretary/Treasurer or Cabinet Treasurer.
- F. With District Governor's approval, set up a definite schedule of dates, times, and places for Cabinet Meetings to be held during the fiscal year.

Section 7. District Governor's Honorary Committee shall

- A. Assist the Zone Chairpersons in an advisory capacity, help procure recommendations affecting the welfare of Lionism and the clubs in the zone, and relay such through the Zone Chairperson to the District Governor and Cabinet.
- B. Act under the direction of the District Governor to promote harmony throughout the District. The Chairman of this Committee shall attend meetings of the Cabinet as requested by the District Governor.

Section 8. The Sergeant-at-Arms shall maintain order and decorum at the respective Convention and District Meetings, and shall perform other duties as appropriate under Robert's Rules of Order, Newly Revised.

ARTICLE III
District Revenue

Section 1. District Administrative Fund.

- A. To defray district administrative expenses, each club shall pay an annual per capita administrative tax of \$12.00 for each member. This per capita tax shall be disbursed only for district administrative expenses as approved by the District Cabinet. Fund disbursements, based on approved budget, shall be by check drawn and signed by the Cabinet Treasurer (or Cabinet Secretary-Treasurer) and approved by the District Governor.
- B. Expenses of the District Governor in connection to his/her attendance at the International Convention shall be considered a district administrative expense. Reimbursement for such expenses shall be made on the same basis as outlined in the Rules of Audit of Lions Clubs International.
- C. The District shall provide for as a line item in the District approved budget a sufficient amount to enable the Spouse of the Incoming District Governor to attend the Lions Clubs International Annual Convention. This fund shall include, but not be limited to include travel and registration for the Spouse in such manner as to allow the Spouse to travel to the Lions International Convention with the District Governor Elect. This amount is to be reviewed on an annual basis to reflect the place and cost of the International Convention. This line item to continue until such time that the District is no longer in the Provisional District Status (35 Clubs, 1250 Members) and/or at said time the expenses are paid by other means. (Revised 4-30-16)

Section 2. District Convention Fund.

- A. To defray district convention expenses, each club shall pay an annual per capita convention tax of \$2.00 for each member. The Cabinet Treasurer (or Cabinet Secretary-Treasurer) shall deposit these monies in a special account in a bank or other depository chosen by the District Governor and approved by the District Cabinet. These funds are to be used exclusively for defraying District Convention expenses and shall be expended only by district checks drawn and signed by the Cabinet Treasurer (or Cabinet Secretary-Treasurer) and approved by the District Governor.
- B. In any fiscal year, any balance remaining in the convention fund, after payment of all convention expenses in that year, shall remain in the convention fund, shall become available for future convention expenses, and shall be treated as income in any fiscal year in which expended or otherwise budgeted. A maximum of \$1,500 shall be held in the convention fund. Any such excess occurring before January 1 shall be used to defray expenses of the delegates in attendance at the district convention in the fiscal year that the excess occurs.
- C. District Convention expenses may be paid by a registration fee and by specific events at the convention, such fees to be set by the District Governor, the Cabinet, and the host convention committee.

Section 3. Collection of Revenues.

A. All per capita district administrative and convention taxes shall be collected by and remitted to the District Treasurer (or Cabinet Secretary-Treasurer), along with corresponding multiple district per capita taxes.

(Revised 4-17-2010)

B. The billing of all per capita district taxes is to be based on the June and December membership report of each club.

C. All per capita district taxes shall be paid in two equal semi-annual payments, payable by August 31 and February 28, respectively (i.e. a semi-annual district administrative per capita tax of \$6.00 plus a semi-annual district convention per capita tax of \$1.00).

D. Any newly chartered or reorganized club will be billed and will pay the per capita administrative and convention taxes for the fiscal semi-annual period on a pro-rata basis from the first day of the next month following the date of its organization or reorganization, as the case may be.

Section 4. The District Governor and his/her cabinet shall not incur obligations in any fiscal year that will effect an unbalanced budget or deficit in said fiscal year.

Section 5. The District Governor or Cabinet Treasurer shall provide for annual or more frequent financial reports of administrative and convention funds to the District Cabinet.

ARTICLE IV
Fiscal Year

Section 1. The fiscal year of this District 6W shall be from July 1st through June 30th of the following year.

ARTICLE V
Amendments

Section 1. These By-Laws may be amended at a District Convention by resolution reported by the Convention Constitution and By-Laws Committee and adopted by the affirmative vote of a majority of the votes cast by certified delegates at the Convention. No amendment shall be so reported or voted upon unless it shall have been furnished in writing to each district Lions Club no less than thirty (30) days prior to the convening of the Annual District Convention, with notice that it will be voted upon at said Convention. Each amendment shall take effect at the close of the Convention at which adopted unless otherwise specified in the amendment.

Section 2. These By-Laws may also be amended automatically and without convention vote, whenever a change in the MD6 or the Lions International By-Laws is made and would

require a District 6W By-Laws change to be in compliance, or whenever District 6W is so directed to make a change by the LCI Legal Department. In such cases, the 6W By-Laws will be re-worded to be in agreement and compliance with the other said By-Laws, and the amended provision(s) will take effect immediately after publication of said MD6 or LCI By-Laws change.

Revised: 04-17-2010

ARTICLE VI
APPROPRIATING CLUB ITEMS

Section 1. Appropriating Club Items: Host club paraphernalia may be appropriated by visitors to encourage fun and future club visitations, but only under these conditions:

- A. Items can only be appropriated from a regular meeting of a Lions, Leo, or Lioness Club (i.e., not from club's charter or anniversary meeting, nor from any zone, region, district, state, or international meeting where such paraphernalia is used.
- B. Only one (1) item on the following list may be appropriated from a host club by any visiting individual or club: bell, gavel, tail twister pot.
- C. All monies in the tail twister pot are the property of the club owning the pot, and all such monies must be left with the host club prior to removing the pot from the meeting area.
- D. There will be no appropriation of any club item prior to the official start of the meeting or after the official adjournment of the meeting.
- E. The visitor does not have to remove the item from the meeting room to consider it appropriated. Once the item is in the hands of the visitor, the host club must allow it to remain in the visitor's possession.
- F. If 5 members of the visiting club are in attendance, one item on the list can be requested from the host club and must then be presented to the visitors without question.

Section 2: Reclaiming Appropriated Club Items.

- A. The secretary or president of the visiting club must notify the host club president within one week of the appropriation, to indicate what steps the host club needs to take to reclaim its appropriated item. This information must include times and places of visiting club's next two meetings. However, a return visit by 2 or 3 members (depending on distances and area club practices) of the host club to the appropriating club shall generally be considered the district standard to reclaim supplies; upon such visit, the item will be returned automatically.
- B. Upon compliance with the appropriating club requirement, there is no further vindication, penalty, or exchange of money for the return of the property to the host club or its representative. There will be no altering or defacing of any appropriated item, such as lettering or engraving (the result of such action may be the new replacement of that item for the host club).

Adopted May 2004

RECORD OF AMENDMENTS:

Gender: Resolution to change all gender reference to neutral gender references (including the term “chairpersons”, and references using both male or female pronouns, was passed by the 6-W delegates in Annual 6-W District Convention at Pagosa Springs on May 1, 1995, District Governor Lance Balding presiding.

Vice District Governor: Resolution to change all references from “Lieutenant Governor” to “Vice District Governor” was passed by the 6-W delegates in Annual 6-W District Convention at Pagosa Springs on May 1, 1995, District Governor Lance Balding presiding.

Cabinet Secretary and Cabinet Treasurer: Resolution to change references of “Cabinet Secretary-Treasurer” to also include a “Cabinet Secretary” and/or a “Cabinet Treasurer,” with appropriate references to and division of duties, was passed by the 6-W delegates in Annual 6-W District Convention at on, District Governor Jerry Peters presiding.

Vice District Governor: Resolution to bring the Constitution and By-Laws into line with the newly authorized office of 2nd Vice District Governor. All references to Vice District Governor now refer to 1st and/ or 2nd Vice District Governor as will apply. Resolution was passed an annual District 6-W Convention in Glenwood Springs on April 17, 2009, District Governor Walter Lemon presiding.

Region Chairman: Change to the Constitution making this chairman position optional as provided by LCI Constitution. Passed by Delegates on April 17, 2009 at the annual District 6-W Convention in Glenwood Springs, CO with District Governor Walter Lemon presiding.

District Convention Fund: Change to Article III, Section II, Paragraph A., to increase the annual per capita from .50 cents per year to \$2.00 per year. Passed by the delegates at the annual District 6-W convention held in Montrose CO, on 4-17-2010 with DG Dan Smith presiding.